INVENTORY CONTROL SPECIALIST

Oroville, WA

Featuring products in lawn & garden, pet, feed, hardware, livestock, seed, animal health and clothing, The Country Store serves farmers, homeowners, businesses, families and communities in Washington State, Coeur d'Alene, ID & Stevensville, MT. The company is seeking an Inventory Control Specialist at its location in Oroville, WA.

RESPONSIBILITIES & DUTIES

The company is seeking candidates who are committed to excellence with a high attention to detail and a strong ability to problem solve. They must be effective team players with strong communication skills and an ability to motivate the team. People skills, an analytical mind and a compulsion to be accurate are all essential traits to reach success in this role. One who can see things that need to be done and figure out a way to do them effectively and efficiently. Candidates should be flexible and detail oriented with a great attitude while ensuring excellent customer service at all times. Job responsibilities include (but are not limited to):

- Ensure the retail location is in compliance with all inventory control measures
- Work with management to ensure all staff has required training and accountability in their inventory control responsibilities
- Audit inventory controls through physical inspection and verify inventory accuracy through cycle count practices
- Monitor all merchandise for correct location assignments, accurate and clean bin labels, expired products and stock rotation
- Analyze inventory variance reports and recognize security risks and thefts
- Work with management and other inventory control staff to minimize security risks and reduce inventory shrink
- Maintain a safe and clean work environment at all times
- Maintain positive, open communication with management, distribution center and retail store staff
- Participate in monthly staff meeting and communicate information on inventory control topics
- Exhibit an ability to get along with others
- Practice punctual and reliable attendance
- Performing other duties as assigned

JOB REQUIREMENTS

- High school diploma (or equivalent), or any combination of education, training, or experience that provides the required knowledge, skills, and abilities with an emphasis on correctly calculating figures and amounts
- Commitment to excellence and high standards
- Proficiency operating and navigating Microsoft Windows operating system
- Physical ability to stand for extended periods; bend, stoop and kneel occasionally
- Lift, carry and load 60 pound (minimum) weight requirements
- Professional appearance and demeanor
- Proven track record of being dependable and reliable
- Ability to effectively communicate both verbally and in writing with co-workers and customers

- Strong organizational, multi-tasking, problem-solving, and analytical skills with an emphasis on calculating figures and amounts
- Must pass pre-employment drug screen as a condition of employment
- Possess a valid driver license and maintain a safe driving record

PREFERRED QUALIFICATIONS

- Experience working in a retail setting
- Experience with Microsoft Excel, Epicor or similar retail point of sale software
- Experience using RF (radio frequency) scanning technology and equipment
- Product knowledge in one or more of the following areas: feed, seed, pet food & supplies, hardware, fencing, animal health, tack, clothing & footwear, lawn & garden or wild bird supplies

HOURS / DAYS / SCHEDULE

This is a full time, 40 hours per week position (schedule will vary). Sunday through Saturday. Must be available to work evenings and/or weekends as needed.

SALARY / WAGE / BENEFITS

A wage will be discussed during the interview process. In addition to generous employee discounts, the company offers medical, dental and life & long term disability benefits to full time employees. Employees may also participate in the company's 401(k) plan after meeting eligibility requirements.

TO APPLY

Submit completed Applications for Employment, resumes and cover letters to one of the following options:

Inquire within or mail to 1000 23rd Ave, Oroville, WA 98844 or email completed applications to the email address on page one of the Application for Employment, located at www.countrystore.net (reference "Oroville Inventory Control Specialist" in subject field).

Applications for Employment may be obtained at any Country Store location or at: www.countrystore.net/employment.

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www.countrystore.net