



**INVENTORY CONTROL  
SUPERVISOR  
Colville, WA**

Featuring products in lawn & garden, pet, feed, hardware, livestock, seed, animal health and clothing, The Country Store serves farmers, homeowners, businesses, families and communities in Washington State, Coeur d'Alene, ID & Stevensville, MT. The company is seeking an Inventory Control Supervisor at its location in Colville, WA.

**RESPONSIBILITIES & DUTIES**

The company is seeking candidates who are committed to excellence with a high attention to detail and a strong ability to problem solve. They must be effective team players with strong communication skills with and an ability to motivate the team. People skills, an analytical mind and a compulsion to be accurate are all essential traits to reach success in this role. One who can see things that need to be done and figure out a way to do them effectively and efficiently. Candidates should be flexible and detail oriented with a great attitude while ensuring excellent customer service at all times. Job responsibilities include (but are not limited to):

- Ensure the retail location is in compliance with all inventory control measures
- Work with management to ensure all staff has required training and accountability in their inventory control responsibilities
- Audit inventory controls through physical inspection and verify inventory accuracy through cycle count practices
- Monitor all merchandise for correct location assignments, accurate and clean bin labels, expired products and stock rotation
- Analyze inventory variance reports and recognize security risks and thefts
- Work with management and other inventory control staff to minimize security risks and reduce inventory shrink
- Maintain a safe and clean work environment at all times
- Maintain positive, open communication with management, distribution center and retail store staff
- Participate in monthly staff meeting and communicate information on inventory control topics
- Exhibit an ability to get along with others
- Practice punctual and reliable attendance
- Performing other duties as assigned

**JOB REQUIREMENTS**

- High school diploma (or equivalent), or any combination of education, training, or experience that provides the required knowledge, skills, and abilities with an emphasis on correctly calculating figures and amounts
- Commitment to excellence and high standards
- Proficiency operating and navigating Microsoft Windows operating system
- Physical ability to stand for extended periods; bend, stoop and kneel occasionally
- Lift, carry and load 60 pound (minimum) weight requirements
- Professional appearance and demeanor
- Proven track record of being dependable and reliable
- Ability to effectively communicate both verbally and in writing with co-workers and customers
- Strong organizational, multi-tasking, problem-solving, and analytical skills with an emphasis on calculating figures and amounts

- Must pass background check and pre-employment drug screen as a condition of employment (includes testing for THC/marijuana)
- Possess a valid driver license and maintain a safe driving record

### **PREFERRED QUALIFICATIONS**

- Experience working in a retail setting
- Experience with Microsoft Excel, Epicor or similar retail point of sale software
- Experience using RF (radio frequency) scanning technology and equipment
- Product knowledge in one or more of the following areas: feed, seed, pet food & supplies, hardware, fencing, animal health, tack, clothing & footwear, lawn & garden or wild bird supplies

### **HOURS / DAYS / SCHEDULE**

This is a full time, 40 hours per week position (schedule will vary). Sunday through Saturday. Must be available to work evenings and/or weekends as needed.

### **SALARY / WAGE / BENEFITS**

A wage will be discussed during the interview process. In addition to generous employee discounts, the company offers medical, dental and life & long term disability benefits to full time employees. Employees may also participate in the company's 401(k) plan after meeting eligibility requirements.

### **TO APPLY**

Submit completed Applications for Employment, resumes and cover letters to one of the following options:

In person or mail to:

The Country Store  
466 W. 1<sup>st</sup> Ave  
Colville, WA 99114

or

Email completed applications to the email address on page one of the Application for Employment, located at [www.countrystore.net](http://www.countrystore.net) (reference "Inventory Control Supervisor" in subject field)

Applications for Employment may be obtained at any Country Store location or at: [www.countrystore.net/employment](http://www.countrystore.net/employment).

