



## WAREHOUSE SUPERVISOR

### Burlington, WA

Featuring products in lawn & garden, pet, feed, hardware, livestock, seed, animal health and clothing, 13 Country Stores serve farmers, homeowners, businesses, families and communities in Washington State, Coeur d'Alene, ID & Stevensville, MT. The company is seeking candidates for a Warehouse Supervisor at its location in Burlington, WA.

#### **RESPONSIBILITIES & DUTIES**

Candidates should be flexible and detail oriented with a great attitude while ensuring excellent customer service at all times. Job responsibilities include (but are not limited to):

- Supervising all shipping, receiving and delivery activities performed by warehouse personnel
- Managing all paper flow and safety programs
- Forecasting personnel needs to meet peak demands of the business
- Completing customer orders by loading and unloading products as needed
- Maintaining product stock in the store and warehouse
- Assembling products and displays
- Delivering products to customer delivery points
- Performing preventive maintenance on equipment (delivery truck, forklift, etc.)
- Dispensing propane and/or kerosene
- Safely operating a forklift and pallet jacks
- Maintaining the overall general upkeep and housekeeping of warehouse and surrounding area
- Training, motivating and coaching personnel
- Serving as a safety liaison between personnel and management
- Working with location manager to resolve personnel issues
- Exhibit an ability to get along with others
- Practice punctual and reliable attendance
- Performing other duties as assigned

Ideal candidates will possess a high level of initiative, discretion and independent judgment, with a can-do attitude and the ability to multi-task. One who can see things that need to be done and figure out a way to do them effectively and efficiently.

#### **JOB REQUIREMENTS**

- High school diploma or equivalent
- Any combination of education, training, or experience that provides the required knowledge, skills, and abilities with an emphasis on correctly calculating figures and amounts
- Commitment to excellence and high standards especially in terms of providing outstanding customer service
- Physical ability to stand for extended periods; bend, stoop and kneel frequently
- Lift, carry and load 60 pounds (minimum) weight requirements
- Professional appearance and demeanor
- Proven track record of being dependable and reliable
- Ability to effectively communicate both verbally and in writing in a manner with co-workers and customers for safety purposes
- Strong organizational, multi-tasking, problem-solving, and analytical skills
- Possess a valid driver license and maintain a safe driving record



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### PREFERRED QUALIFICATIONS

- Experience working in a warehouse and/or retail setting
- Product knowledge in one or more of the following areas: feed, seed, pet food & supplies, hardware, fencing, animal health, tack, clothing & footwear, lawn & garden or wild bird supplies (strongly preferred)
- Experience safely dispensing propane cylinders, operating pallet jacks, forklifts, etc.

### HOURS / DAYS / SCHEDULE

This is a full time, 40 hours per week position (schedule will vary). Sunday through Saturday. Must be available to work evenings and/or weekends as needed.

### SALARY / WAGE / BENEFITS

Wage DOE. In addition to generous employee discounts, the company offers medical, dental and life & long term disability benefits to full time employees. Employees may also participate in the company's 401(k) plan after meeting eligibility requirements.

### TO APPLY

Submit completed Applications for Employment (required), resumes and cover letters (optional) to one of the following options:

Inquire within or mail application to: **The Country Store**  
1276 S. Burlington Blvd.  
Burlington, WA 98233

or email completed applications to the email address on page one of the Application for Employment, located at [www.countrystore.net/employment](http://www.countrystore.net/employment) (reference "Burlington Warehouse Supervisor" in subject field)

Internal applicants may submit a letter of consideration to Human Resources in lieu of an application for employment.



[www.countrystore.net](http://www.countrystore.net)